

Blue Ridge Land Conservancy Internship Program Overview

The Blue Ridge Land Conservancy is pleased to offer a competitive, paid internship program to college students wishing to explore careers in conservation or non-profit administration. The program will provide students with real-world experience in completing new land conservation projects and working in the field to monitor previously conserved properties, in addition to general nonprofit administration including fundraising, organizing special events, marketing and public relations and working with volunteers.

The Blue Ridge Land Conservancy staff will work each selected intern to identify their interests and craft achievable goals to be completed during their internship period. Internships are typically 120 to 140 hours but are flexible depending on the applicant's needs. Interns will be paid \$10 per hour for the summer 2021 internship period. Housing may also be available for out-of-town students, at no cost to the intern, at the Mill Mountain Theatre Atelier, located in downtown Roanoke near the BRLC offices. Interns will be responsible for their own food, transportation and other costs.

Internship period and application windows are as follows:

<u>Internship period</u>	<u>Application deadline</u>	<u>Notification of decision</u>
January terms	Oct. 15 of the prior year	Nov. 1 of the prior year
Spring semester	Nov. 1 of the prior year	Nov. 15 of the prior year
Summer	March 1	March 15
Fall semester	June 1	June 15

Applications will not be accepted after the deadline unless the internship has not yet been filled, in which case the application window will remain open until filled.

An application, a college transcript, and a current resume (with three professional or academic references) should be sent prior to the application deadline to:

Meagan Cupka
Assistant Director
Blue Ridge Land Conservancy
27 Church Ave. SW
Roanoke, VA 24011

or by e-mail at mcupka@brlcva.org. **For more information**, call Meagan Cupka at (540) 985-0000 ext. 2 or mcupka@brlcva.org.

27 Church Ave. SW, Roanoke, VA 24011 | (540) 985-0000 | brlcva.org
Rev. Jan. 2021



Blue Ridge Land Conservancy Internship Program Application

Contact information

Name: _____ Date of birth: _____

Street address line 1: _____

Street address line 2: _____

City: _____ State: _____ Zip code: _____

This is a school home address.

E-mail: _____ Phone: _____

Emergency contact information

Name: _____ Relation: _____

Phone: _____

Educational information

Name of school: _____

Major: _____ GPA: _____

Year during the internship window: Freshman Sophomore Junior Senior Graduate

Why are you pursuing an internship with the Blue Ridge Land Conservancy?

Do you hope to obtain course credit for your internship? If so, how many work hours are required?

Please list any special skills or interests *you can bring* to the Blue Ridge Land Conservancy.

Please list any special skills or interests *you would like to develop further* while an intern with the Blue Ridge Land Conservancy.

Will you have housing in the Roanoke area during your internship period?

Yes, I have housing in the area. No, I will need housing in the area.

Do you have your own transportation? Yes No

Are you able to work outdoors in all types of weather? Yes No

Do you have any medical conditions of which we should be aware, such as severe allergies to bee stings, etc.?

Yes No If yes, please list: